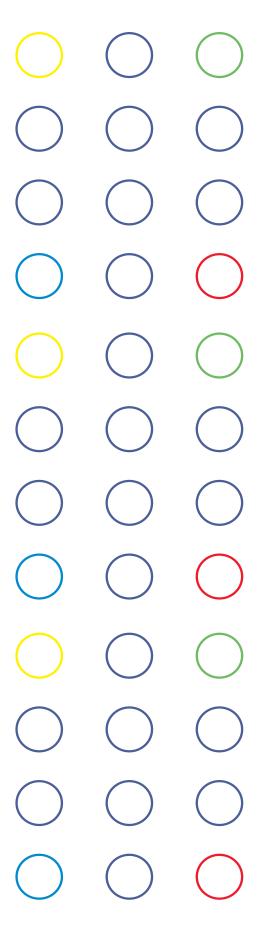
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# Smarter Solutions Made Simple

Migration Guide BIB to BIBPlus





# Migration Guide - BIB to BIBPlus

For most BIB customers, we have a scheduled migration timetable which requires minimal effort from you. Just follow these simple steps:

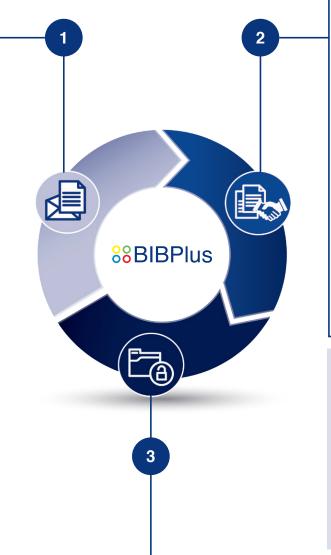
#### **Notification letter**

Receive notification letter about one month before your scheduled migration.

No action required from you at this stage.

#### Important notes:

- From the pre-migration date, do not undertake any Administrator maintenance for BIB such as creating new Company Users as these users will not be migrated.
- The following maintenance requests will continue to be processed by the Bank:
  - Reset User Password
  - Enable User ID
  - Replacement of Tokens
- Please read Migration FAQs.



## **Migration/Welcome Pack**

About one month after you receive the notification letter you will receive a mailer containing:

- Letter with instructions
- Acknowledgment Form
- CD-user guides, BIBPlus factsheet, terms & conditions, FAQs
- Business Reply Envelope

About the same time, all BIB users will separately receive new tokens and password mailers for BIBPlus.

# **Action required:**

All users and approved persons to sign and send Acknowledgement Form to UOB within two weeks.

## Important notes:

- Please ensure that there are no transactions pending approval in BIB before sending the Acknowledgement Form to the Bank.
- If you require maintenance, these will be processed by the Bank in BIBPlus after your access to BIBPlus has been activated.

## **Activate Access to BIBPlus**

After we receive the Acknowledgment Form, your access to BIBPlus will be activated in five days.

# **Additional Information**

To find out more about your migration from BIB to BIBPlus, visit www.uob.com.sg/corporate/ebanking/bib/migration/overview.html

To find out about the BIBPlus features and how you can benefit, visit www.uob.com.sg/corporate/ebanking/bib/bibplus\_features.html

# **Self-help Resources**

How to get started on BIBPlus, visit www.uob.com.sg/corporate/assets/pdf/UOB-QG-rv7a.pdf

For a quick demo of BIBPlus, visit www.uob.com.sg/corporate/ebanking/bib/microsite/BusinessInternetBanking/index.html

Or contact our Corporate Call Centre at 1800-226 6121 (9.00 am to 6.30 pm, Monday to Friday, excluding public holiday)

This brochure is for information only and is designed to serve as a general overview of the services offered by United Overseas Bank Limited ("UOB"). The information in this brochure relates to services offered to clients as of September 2014 and may be subject to change in the future; and is purely illustrative in nature and therefore does not contain or cannot result in any contractual or non-contractual obligation or liability of UOB and/or any of its affiliates. While the information provided herein is believed to be reliable as at the date of printing, UOB makes no representation or warranty whether express or implied, and accepts no responsibility or liability for its completeness or accuracy.

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